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**Harmony Keys Piano Terms and Conditions:**

**Instrumental lessons - Terms and Conditions**

Before completing the application form, please read the following terms and conditions and retain for reference.

All applications for tuition must be completed and signed by the pupil’s parent/carer.

**Payment**: Invoices are issued in advance of lessons being provided.

Payment options include full payment prior to the start lesson commencement via electronic bank transfer.

Failure to pay will automatically suspend any further tuition. Reinstatement will be at the

discretion of the teacher. Lessons missed due to suspension will be forfeited. The Teacher does not accept liability for loss or damage to any personal possessions or personal injury, however caused.

**Teacher Absence**: If a teacher is absent from a lesson, they will aim to re-schedule with you. If this is not possible, a credit will be given.

**Pupil Absence**: You must give 7 days’ notice of pre-arranged absences such as holidays, medical appointments etc. Failure to give the required notice the lesson will be forfeit and non-refundable. It is the parent/carers responsibility to give seven days’ notice of pupil absence to the Teacher. All lessons missed where the required notice has been provided will made up at a pre agreed time or credited at if this isn't possible.

**Sickness Absences:** Lessons missed due to sickness/last minute cancellations are forfeit and not refundable.

**Late Payment:** Where payment is late – any lessons which could have been provided prior to the invoice being paid are forfeit, non-refundable and will not be provided, please ensure payments are made prior to the start of the lessons.

**Cancellation**: Cancellation can be sent via email; we require 7 days’ notice to cancel future lessons.

**GDPR**: By signing this application, you give Harmony Keys Piano permission to share this Data with your Child’s

designated Music Teacher, your information will not be shared with third parties for Phishing, Spam or marketing purposes.

**Terms and Conditions:** We reserve the right to alter the above Terms and Conditions without prior notice. Any decision made by Harmony Keys piano concerning these Terms and Conditions shall be final.

Please note that these Terms and Conditions are legally binding. Your signature on the application form confirms that you have read and understood them and that you agree to abide by them.